

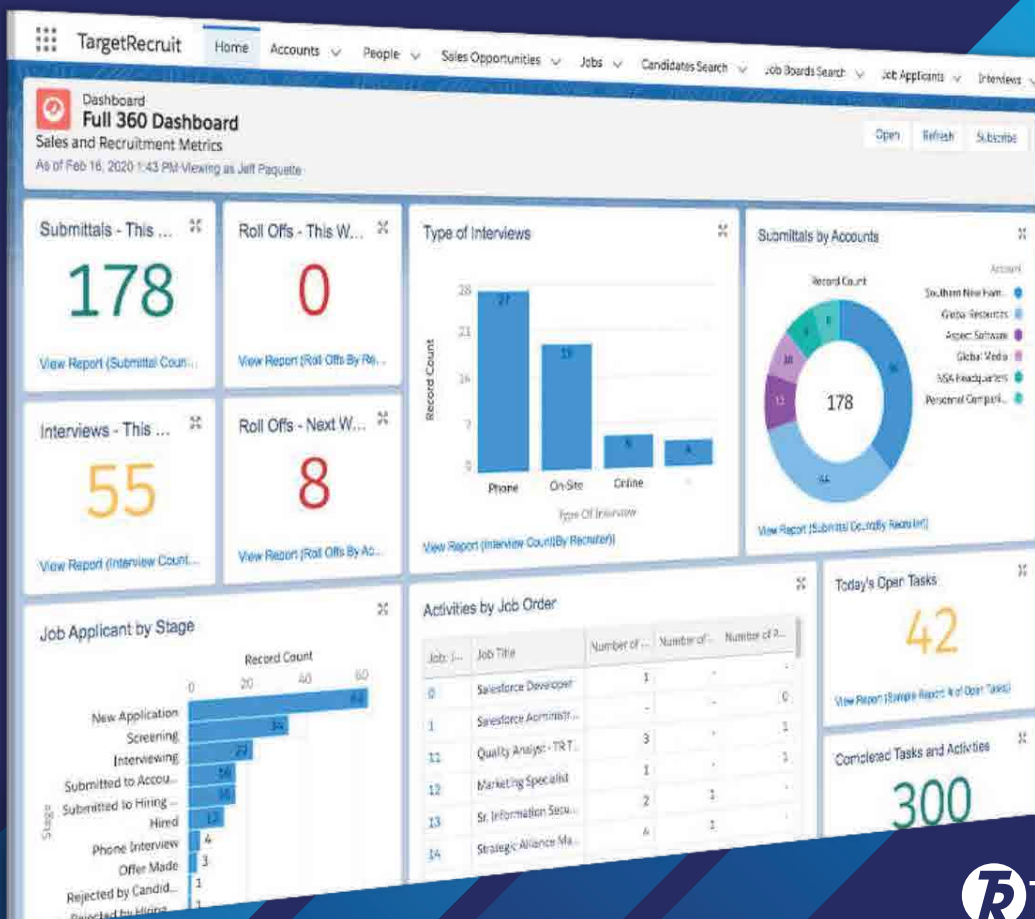
PRODUCT INFORMATION

Streamline your Data Visualization with Reports and Dashboards



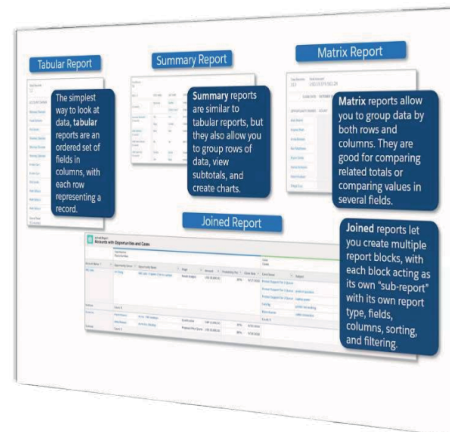
The wealth of information that TargetRecruit puts at your fingertips – ranging from real-time snapshots of your business to yearly summaries – is one of the reasons our customers are so successful. By always knowing where you stand, you can spot trends early and make the best decisions for your company.

Your business has questions. Your TargetRecruit data has the answers.



Report formats

There are four different report formats available: **Tabular, Summary, Matrix & Joined.**



You also have the option to choose different chart types to display your results.

Access to real-time data

Why make decisions on outdated and incomplete data that was manually run days prior?

Instantly report on a custom object or custom field added to a record

TargetRecruit provides 27 types of custom fields that can be added to a record within minutes. Once these are created, they are instantly available to reporting, filters, and beyond.

Pull from multiple objects into a single report

Organizations can face challenges getting their employees to enter the proper data into the system either at initial entry or before moving someone from one stage to another in the process. Validation rules ensure that the data is entered correctly where needed to prevent issues arising further along the process, and we have sophisticated tools to identify and report on incomplete or invalid data.

Users can easily access and re-configure the report data through drag and drop capabilities

Ease of use for any user eliminates dependency on vendors or reporting specialists with limited bandwidth. Historically, producing reports from raw data can be tedious and inefficient. The time invested with creating these reports result in increased dependency and costs from a vendor and drains the time and talents of trained employees who would have been better focused elsewhere. Users can access real time data and slice and dice into a format they understand.

Filter reports by any data point in the platform as well as custom or rolling date ranges

TargetRecruit allows filtering by custom date ranges, rolling days/weeks/months, calendar dates, configurable fiscal calendars, and more. No restrictions.

Exception Reports (Cross Filters)

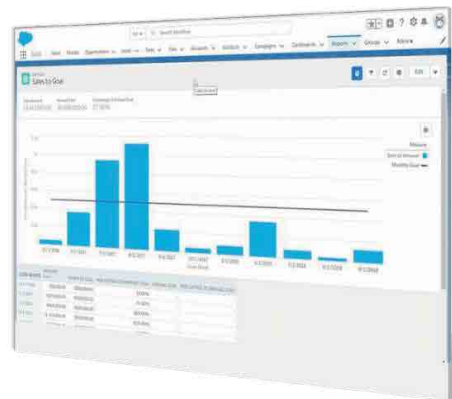
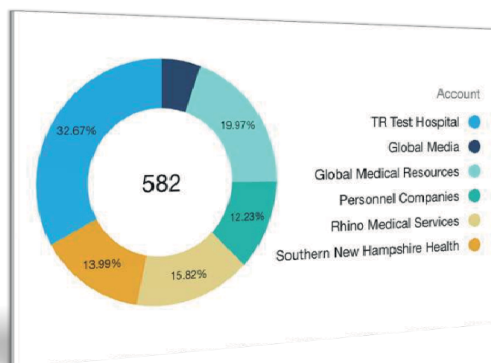
When filtering reports, sometimes you want records with or without other related data. An example would be to find candidates without any activities in the past 30 days – or – jobs that are older than one week and have no applicants. Exception reports allow you to find where data does NOT exist. Use cross filters to further filter by any criteria.



Produce reports that can be easily viewed on a mobile device

Summary Formulas

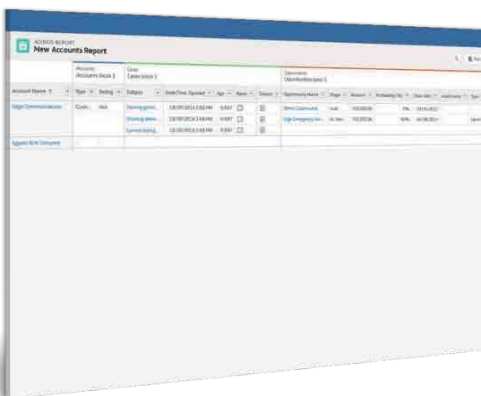
These can handle complex calculations for all summary levels. Example: If you want to understand what clients have contributed the greatest amount of revenue this year, you can simply add columns/fields with the values for total revenue, group them by Account, and then summarize to display the percentage each account has contributed.



Row Level Formulas

Users have the ability to total or average values on rows. For example, if you want a view into your candidate pipeline and average hourly pay rate by location and title you simply run a report on candidates, group rows by title or skill, and add an additional grouping by state. You can drag and drop the hourly rate field as a column, then right click and select total or average. The end result is a report that shows the number of candidates per city/state by that title and what the average hourly pay rate is for that city/state.

Family Nurse Practitioner (7)	MA (4)	Available	Melinda	Vancourt	Burlington	\$45.00	\$35.00
		Available	Diana	Masterson	Concord	\$55.00	\$76.00
		Available	Joan	Lawrence	Cambridge	\$65.00	\$61.00
		Available	Denise	Schlaeter	Boston	\$96.00	\$62.00
	Subtotal					Avg: \$58.25	Avg: \$58.50
	NH (3)	Available	Cameron	Jacobous	Boscawen	\$90.00	\$70.00
		Available	Melanie	Walker	Hooksett	\$68.00	\$65.00
		Available	Emily	Greene	Nashua	\$70.00	\$65.00
	Subtotal					Avg: \$72.67	Avg: \$66.67
	Subtotal					Avg: \$64.43	Avg: \$62.00



Joined Reports

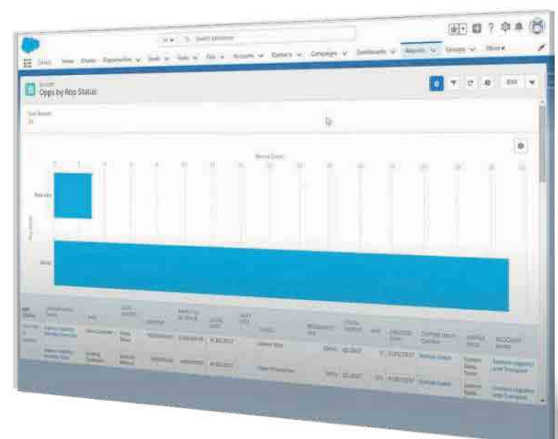
Joined reports combine two reports with different report types within a single. For example, you can show account details in block 1, and related jobs or opportunities in block 2. Joined reports can add up to 3 into a single view.

Buckets

Make the forecast for a team roll up to a specific region or categorize other data in a report.

Security and Permissions

You can designate reports as Public, Private or Shared. You can control who can view, edit, create and manage reports and dashboards. The ultimate in flexibility.



Advanced reporting features

Reporting Snapshots: Reporting Snapshots allow you to take a picture of a set of TargetRecruit records and freeze the data on them for future reference

- **Historical Trend Reporting:** Trend reports are designed to glance back at historical field values on a given date (the “As of date”).
- **Field-to-field Filters:** These special filters make it possible to compare value in different fields on a report, when defining report filter criteria
- **Inline Editing:** Inline editing allows you to change the value of a field from a report.
- **Stacked Summaries:** Stacked Summaries summarize a substantial amount of data for quicker review and comparison

Report management features

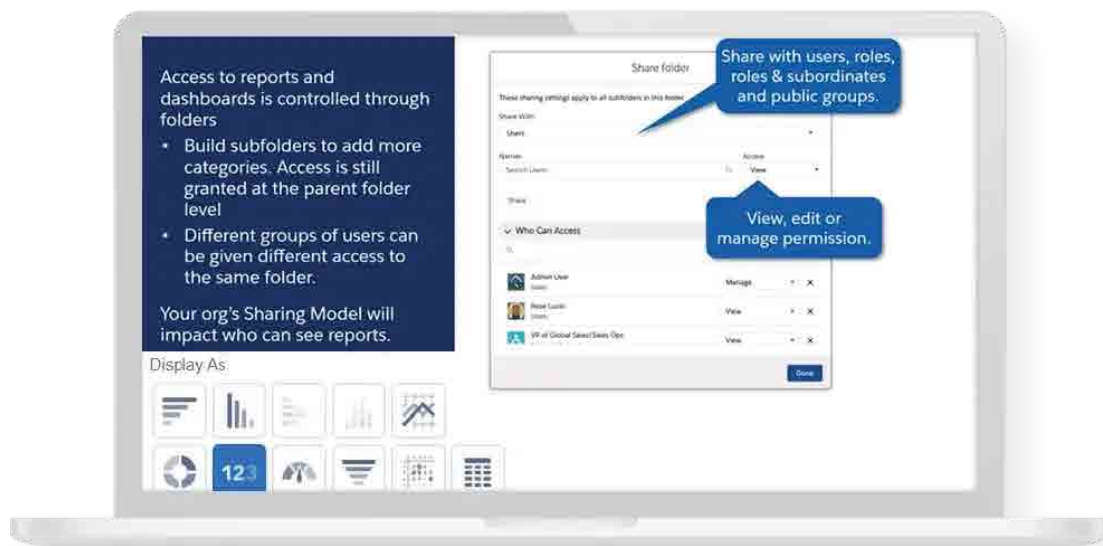
While you're viewing your report, there are a few features available that, depending on your permissions, offer you various options.

- **Save As** – Save a new version of the report
- **Save** – Save changes to the current report
- **Subscribe** – Subscribe to a report to receive an email with a frequency you specific
- **Export** – Export the report to Excel or CSV
- **Delete** – Delete the report
- **Add to Dashboard** – Add the report as a component in a dashboard

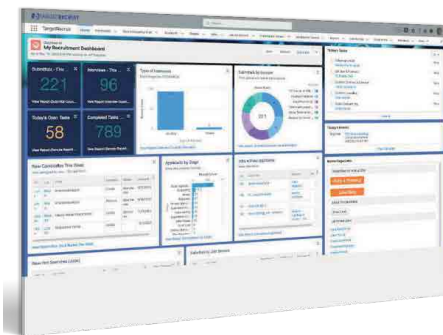


Dashboards

Create dashboards from any report and have custom dashboards per user, per branch and more. Dashboards components come in a variety of chart types, and you can customize how data is grouped, summarized, and displayed for each component.



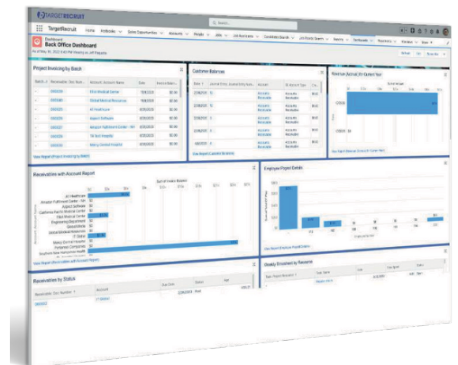
For Recruiters



For Compliance



For Middle Office



**Get in touch to streamline your Data Visualization with
TargetRecruit's Reports and Dashboards**

